

June 10, 2006

#### OWNER INFORMATION TO BE FILLED OUT BY OWNER

Date			
Lot No. and Be	ear Creek Address		
Owner(s)			
Mailing Address	<u></u>		
City/State/Zip			
Home Phone _	E	Business Phone	
Fax	E-mail addres	s	(for expedited communications)
	nents to be sent to (if		ner): Relationship
Mailing Addres	ss		
City/State/Zip			
	PHASE Note! This origing it's entirety for each phase		sed for each phase and must be rchitectural Committee's
	Preliminary Survey	Final Other	
Contractor _			
	ractor must be identified		Final Submittal!
We (I) acknowled	ge that we have read the A	rchitectural Docum	nents contained in Step 1 below hose documents and in this
C	Owner	Own	
	ral Committee Use: Me	ember in Good Association D	·
Assessments (	n Good Standing with t		
	vious Infractions?		



LOT NUMBER	: OWNER:	Date:
	ew all portions of the follow Declaration of Covenants Amendments through Jul Final Plat for Specific Filin Architectural Standards o	ng (your lot).
	2000).	( )
satisfied that their project, on-site Pre-D proceeds wineeting is to design begin cooperative a	the intent of the above stand prior to preparing and prior to preparing and design Meeting with the Archith preliminary plans at the review concepts on site as s. The Committee recogn	PRE-DESIGN MEETING: The Applicant, once indards and guidelines can be met with my preliminary plans, must schedule an chitectural Committee. The owner heir own risk. The primary purpose of this and to eliminate potential conflicts before zes that direct communication and a successful fulfillment of the objectives of
Exceptions in owners' responsible necessar project. The to your agent Standards duhelpful, but the Chairman of	nay be made only under exonsibility to work directly way approvals and to ensure Architectural Committee is t(s)/contractor or to direct ouring construction. The Cone responsibility for the prothe Committee is presently	ers and the Architectural Committee. Attenuating circumstances. It is the Architectural Committee to obtain A proper construction procedures for their A under no obligation to provide guidance Compliance (to your contractor) with the Ammittee will make every attempt to be A pject remains with the owner(s). The A compliance (to your contractor) with the compliance (to your contractor) with the compliance (to your contractor) with the A compliance (to your contractor) with the contractor (to your contractor) with
Pre-Design N		/ at AM/PM between
	(Owners) and Architectur	al Committee Member(s). ( )



LOT NUMBER:	OWNER:		Date:		
owners on site. siting, construction Committee mem determination or corridors, drainal adjacent structure to be removed, gobefore the owner discretion of the	SIGN MEETING: The A The owners will disci- on materials, access bers will walk the lot the impact to adjace ge, access, setbacks res, unique geograph garage orientation, et rs proceed with Prelii Architectural Comministration to the or	uss in general, colors, and adjacer and lots and to conejos Co	al their concepts, pro any other item of int it lots to make a preli the subdivision conce ounty regulations, pr o be preserved, trees es that need to be res gn will be documente mmittee may elect to	oposed erest. iminary erning oximity s proposolved ed. At t	/ view / to osed
Pre-Design Mee	ting held on/ (Owners) an			veen	
Issues to be reso	Architect  Dived prior to proceed		tee Member(s).	(	)
				_ (	)
Does the Archite	ctural Committee ele	ect to prepare	e a site analysis?		<del></del>
If deemed neces include existing	ANALYSIS (AT THE DISC sary, the Committee view corridors, trees, plar orientation, visua ern.	will prepare vegetation,	a site analysis of the context of the buildir	e lot to ng on s	ite,
Site Analysis pre	epared and discussed	d with Owner	·s	_ (	)



June 10, 2006

LOT NUMBER:	OWNER:	DATE:	
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**STEP 4 – PRELIMINARY PLANS AND SPECIFICATIONS SUBMITTAL:** Preliminary plans and specifications will be submitted to the Committee and contain the following information as a minimum. Information will be entered onto this submittal and copies provided to all Committee members. This document will be used for the approval/disapproval of your project and a copy retained as the official record for your project. You need to be as thorough as possible on your information.

#### a. Site plan sketch on an enlarged copy of your lot plat including:

- 1. dwelling (and garage, if applicable) location dimensioned to two property lines:
- 2. entry and driveway location dimensioned to a property line (indicate resident and guest parking areas);
- 3. location of dwelling appurtenances such as decks;
- 4. other proposed structures such as small bridges;
- 5. septic tank, tile field, and propane tank locations;
- 6. rough grading plan including necessary culverts;
- 7. proposed limit of construction site disturbance (this is critical and should be held to the absolute minimum);
- 8. approximate locations and elevations of key features of natural terrain such as large rocks or rock outcroppings, streams, major drainage;
- 9. locate major trees and trees (include type) affected by the proposed development; and
- 10. indicate all setbacks and easements.

If possible, the owners should stake out their proposed floor plan prior to submitting their Preliminary Submittal for review by the Committee. If a survey is required (see below) you should have your surveyor stake out the corners.

- b. **Survey:** A survey by a registered land surveyor *will be required* by the Committee *if* property corners/monuments are missing, rugged or heavily forested terrain precludes clearly establishing lot lines, or steep elevations preclude seeing lot corners, i.e., if the building location(s) and required setbacks cannot be clearly established. The need for a survey may be determined at the Preliminary Meeting. *If a survey is required,* it must clearly establish the following as a minimum:
  - 1. The surveyor should reestablish any missing lot corners(s) and verify existing corners;
  - 2. The surveyor should stake out the proposed building corner(s) or verify their location;
  - 3. The surveyor should establish the elevations of building(s) and the various levels if the structure is a split level or located on a steep slope;



	Show elevations of adjacent roads and drives when lumber: Owner:	DATE:
6.	Show elevations of key features of natural terrain s rock outcroppings; Show trees affected by the proposed development proposed to be removed; and Show setbacks and easements (easements are shows	and flag trees
	oes the Architectural Committee require a Survey by urveyor? Yes ( ) No ( )	a Registered Land
•	the owner has a survey done for other reasons such nancing purposes, a copy should be provided for the	
at a so Archit dimen what t togeth firepla that as manus is not	reliminary Floor Plan and Roof Plan Sketch: Prelicale of no less than 1/8" = 1'-0" and must be in enough tectural Committee can clearly determine the footpring is in the area (square footage) on each floor, its restriction that are desired through windows and glass ace(s), exterior decks and enclosed areas and any of the proposed for the dwelling. If you feel magazine confacturer literature, etc., will help illustrate your ideas, advisable to proceed with final working (construction mittee has approved the preliminary submittal.	gh detail that the at of the building(s), it's elationship with the lot, now the roofs work ased areas, location of ther unique features lippings or pictures, please attach them. It
	roposed Exterior Materials and Colors:  Walls – Materials (full log, D log, log diameter, log cut, species work, type of rock, log siding, etc.):  Colors	s of wood, cedar siding, rock
1	(You must either apply a color sample on an actual we Committee approval and ordering the product or subthe color applied).  Roofs — Materials (metal, composition shingle, etc. Note! The wood shingles are permitted. Indicate manufacturer). Submit a capproval prior to purchasing/ordering roof material:	mit a large sample with e roof must be fireproof. No colored roof sample for
3.	Colors	aterials (wood, plastics,
	Colors	



T N	UMBER:	OWNER:	Date:
4.	Gables, Sof	fits, Fascias and Other Trir	m – Materials:
	Colors:		
5.		indow Trim – Materials (type ne, etc.):	e, wood, vinyl clad, energy saving, type of
	Colors:		
6.	Doors/Door	Trim – Materials:	
	Colors:		
7.	Fireplace(s)	- Materials (stonework, expose	ed metal, etc.):
	Colors:		
8.		•	ering – Materials (stonework, lattice work atment, etc.):
	Colors:		
9.		•	cs, Satellite Dishes, etc. – Materials exterior walls – log, siding, etc.):
	Colors:		
10			be aesthetically compatible with the exterior
11.	. Driveways –	 Materials:	
12	. Walkways –	Materials	
If y	ou feel maga lp illustrate yo	azine clippings, pictures, mour materials or colors, the	anufacturer's literature, etc., will Committee encourages you to



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LOT NUMBER	: '	OWNER:		Date:
		•	nd Specifications Sub ectural Committee me	omittal must be mailed to embers: ( )
1.				
	Chairman Address:			
2.	Phone:		email:	<u> </u>
	Member Address:			
3.	Phone:		email:	
J.	Member Address:			
	Phone:		email:	
				nmittee's comments and specifications.
receives the visibly post the opportunity the Comm	complete for the property ity to inspending the community of the community of the complete to restance	Preliminary F	Plans and Specification of such posting is to and to comment. Ex	Once the Committee ons, the Committee will allow other lot owners very attempt will be made een property owners prior will indicate:
Preliminary So Date of Lot Nu Filing N	ubmittal, pag f Posting: mber: Number:	e 7, of the abov	POSTING itectural Review and Appr ve Standards, this property	oval, Paragraph 3, Review of y is hereby posted as follows:
				construction These plans

Plans have been submitted by the Lot Owner with intent to commence construction. These plans are available for inspection and comment by other Lot Owners if desired. Please contact the Chairman of the Architectural Committee.



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	OWNER:	DATE:
calendar days, the Cor Specifications submitta Committee will attempt	nmittee will review the last and will provide a write to perform its review was suggestion and recominate to the last and recominate the last and recomin	g and comment period of ten (10) Preliminary Plans and ten response to the owner. The within the posting period if possible mendations will be consolidated
Comments on Prelim	inary Plans and Speci	fications:
		_
STEP 7 - COMMITTEE A SUBMITTAL:	CTION ON THE PRELIMINA	ARY PLANS & SPECIFICATIONS
SUBMITTAL:  Committee Action:	CTION ON THE PRELIMINA	
SUBMITTAL:	♦ Approved as Sub	omitted. bmitted. Address comments noted
SUBMITTAL:  Committee Action:  Date://	<ul><li>♦ Approved as Substitute</li><li>♦ Approved as Substitute</li><li>♦ Approved as Substitute</li></ul>	omitted. bmitted. Address comments noted
SUBMITTAL:  Committee Action:  Date://	<ul> <li>Approved as Substantial Approved as Substantial Approved as Substantial Item(s) as noted those items.</li> </ul>	omitted.  bmitted. Address comments noted inal Submittal.  bmitted with the exception of
SUBMITTAL:  Committee Action:  Date://	<ul> <li>Approved as Substantial Approved as Substantial Approved as Substantial Item(s) as noted those items.</li> </ul>	omitted.  bmitted. Address comments noted inal Submittal.  bmitted with the exception of d above. Resubmit addressing hing with Step above.
SUBMITTAL:  Committee Action:  Date://	<ul> <li>♦ Approved as Substantial Approved Ap</li></ul>	omitted.  bmitted. Address comments noted inal Submittal.  bmitted with the exception of d above. Resubmit addressing hing with Step above.

In accordance with the Architectural Standards, in the event of any disapproval by the Committee of either a Preliminary or a Final Submittal, resubmittal of plans will follow the same procedures as an original procedure, starting with the step that failed to gain approval.



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Reasons for disapproval as submitted may include, but are not limited to: Plans do not conform to Bear Creek Covenants, Regulations, etc; plans, as submitted, represent a dwelling which fundamentally does not conform to the principles of quality in architectural materials or design and is lacking in aesthetic value; and incomplete packet/submittal.



LOT NUMBER	:	OWNER:	Julie 10, 2000	Date:
and Specifica	ations	are completely a		s: After Preliminary Plans icant submits final plans
and specifica			l (	al Oita Diaminatina thaca
a.	items requi tank,	s included in Step ired), plus location septic tank, etc.	p 4a, Site Plan Ske on of proposed utili	nal Site Plan indicating those etch, and Step 4b, Survey (intry ty connections, propane formed, the surveyor may bu.
b.	Profe	essionally drafted	d, complete Workin	g (Construction) Drawings,
				ting those items included in
	•	4c through 4d a	•	
	1.	Final roof and	•	
	2.	grades and for		existing and proposed pottom) (level of detail will te);
	3.	The height of t on the ground	he building measu adjacent to the ele	red from the highest point vation shall be clearly eight shall not exceed 35'):
	4.	Wall sections a exterior stairs	and exterior details	s, including chimneys, and supports, and
C.	A nrc		•	e containing as a minimum:
G.	1.	Mobilize site (p	place portable che dumpster, and othe	mical toilet, construction er on site items as approved
	2.	Begin foundati	on excavation	
	3.	Complete foun	dations	_
	4.	Begin framing	building/exterior sl	nell/roof
	5,	driveways, wal	lkways, propane so ts require the ext	d <u>all</u> site work including creens, and final cleanup. erior to be completed in ve. You must plan
d.	your	er's Responsib dwelling conforn	ns with applicable	er's responsibility to ensure local, state, and federal be engineered to meet local



Assoc endor	wind and seismic loads. The Bear Creek Landowners ciation nor the Architectural Committee make any sement in relation to the structural, mechanical or electrical ity of any dwelling or outbuilding approved or disapproved by Owner: DATE:
Assoc owne with the require	gent of the Association or its Architectural Committee. The ciation recommends that if there is doubt on the part of the r, the services of a professional engineer or architect familiar ne area be sought. The Architectural Committee may be you to obtain the services of a registered professional eer or architect where site or other circumstances warrant.
The Committee will response to the ow suggestions and re entered below:	APPROVAL OF FINAL SUBMITTAL OF PLANS & SPECIFICATIONS: review the final plans and staking and will provide a written ner as expeditiously as possible. Committee comments, commendations will be consolidated and attached to or all Plans and Specifications:
Committee Action	rr
Date:// By:	'
	Approved as Submitted with the exception of Item(s) as noted above. Resubmit addressing those items.
	♦ Resubmit beginning with Step above.
	♦ Approved as Submitted.
Comments:	Disapproved. Schedule a meeting with the Committee.



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Committee of either a procedures as an orig APPROVAL IS VALID (IS NOT COMMENCED	Preliminary or Final Submittal, res inal procedure, starting with the st	
LOT NUMBER:	OWNER:	Date:

#### STEP 10 - THE CONSTRUCTION PHASE:

Construction of any type shall not commence until Final Approval is granted and all the above requirements and conditions are met including pouring a foundation, clearing trees or other site work. The Owner may not obtain a Building Permit from Conejos County prior to Final Approval. A copy of the Building Permit shall be provided to the Committee.

The Owner is completely responsible for the actions of his/her contractor or for his/her actions if the owner elects to act as their own contractor. The contractor, his subcontractors or their employees have no rights at Bear Creek. The Association grants the contractor(s) access to work on your property. The Architectural Committee will not act as a "go-between" between the owner and the contractor. Continued violations of Bear Creek regulations, construction regulations and reckless indifference to the safety, peace and well being of Bear Creek residents may cause your contractor or contractor employee to be barred from continuing work at Bear Creek on your residence. The Owner must:

- a. Read carefully Section III, Construction Regulations of the Bear Creek Subdivision Architectural Standards, Revised June 10, 2006. Ensure that your contractor understands that continued violations of these Regulations may be cause for disbarment from continuing work on your project. The Committee recommends that you include appropriate language in your written contract to this effect. The Committee also recommends that your contractor have sufficient liability insurance to protect you and the Association.
- b. Direct your contractor to post Section III and Other Instructions in a readily visible location on the job site. A copy is attached for you to provide the contractor.
- c. Ensure that your contractor places portable chemical toilet(s)



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on site, located as approved by the Committee, *before any* construction begins.

d.	Ensure that your contractor has obtained approval for the location
	of a field office, construction trailer, etc. from the Committee prior to
	placement. The contractor or his employees is not permitted to live
	on site. The intent is to site equipment in as a visually unobtrusive
	location as possible.

LOT NUMBER:	OWNER:	DATE:	DATE:	

- e. Owners may locate a trailer/camper on site after Committee approval for the duration of the exterior construction (not to exceed 18 months), but the location will be strictly controlled by the Committee to preclude a trailer park appearance. Depending on the location, the Committee may require the use of temporary architectural fencing, screening, etc., to block views of the trailer/camper.
- f. Watering of landscaping is prohibited.
- g. After construction commences, all proposed changes to the approved Final Plans and Specifications must be submitted in advance to the Committee for approval prior to effecting the change.
- h. The Owner must give written notice to the Committee Chairman of the exact date that construction begins (site mobilization) to establish the start date of the 18-month construction period.

**Work in Progress:** Committee member(s) will periodically inspect all work in process and give notice of non-compliance (if any) to the owner and the contractor. The notice of non-compliance may be posted on site and the owner notified. Depending on the severity of the non-compliance or construction violation, the Committee may issue a Stop Work Order to the contractor. No further work may continue pending the successful resolution of the non-compliance issue.

STEP 11 – SUBSTANTIAL COMPLETION OF THE DWELLING & SITE EXTERIOR: Substantial completion of the exterior must be no later than 18 months from start or sooner.



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Date Started:		Substantial Completion Da		า Date:
			- ·	

Upon Substantial Completion of the exterior or any other improvement for which the Committee gave Final Approval, the Owner shall give written notice to the Committee (Owner's Notice of Completion and Compliance). The Committee will then inspect the improvements and provide written notice of any non-compliance items, the remedy required and the time frame for correction.



LOT NUMBER:	OWNER:	Date:
Non-Liability of th	e Committee and Bear	Creek Landowners Association:
assigns shall be lia to any Owner by re of, or in connection Every Owner or oth approval agrees, b	ble for damages to anyon eason of mistake in judgm with, the approval or failuner person who submits p y submittal of such plans against the Architectural	Bear Creek Landowners Association or e submitting plans to them for approval, or ent, negligence, or nonfeasance arising out are to approve any plans or specifications. It is another than to the Architectural Committee for and specifications, that he or she will not Committee or the Bear Creek Landowners
	NO	TES



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#### **CONSTRUCTION REGULATIONS**

(Also refer to Section II, Construction Regulations of the Bear Creek Subdivision Architectural Standards, Revised June 10, 2006, for complete and detailed regulations. Following are some of the most critical items).

#### These regulations must be posted in a readily visible location on the construction jobsite.

Bear Creek is a privately owned community. As such, the contractor(s), subcontractor(s), suppliers or their employees have no rights at Bear Creek. The Bear Creek Landowners Association grants the contractor access to work on an owner's property. Continued violations of Bear Creek regulations and reckless indifference to the safety, peace and well being of Bear Creek residents may cause the contractor or contractor employee to be barred from continuing or future work at Bear Creek.

- 1. Portable chemical toilet(s) must be placed on site in a non conspicuous location.
- 2. The location of construction trailers, field offices, etc., must be first be approved by the Architectural Committee. The contractor or contractor employees are not permitted to live on site. (Owners performing their own construction may locate a trailer/camper on site after Committee approval, but the location and duration will be strictly controlled by the Committee to preclude a trailer park appearance).
- The SPEED LIMIT of 15 MPH MUST BE STRICTLY OBSERVED BY THE CONTRACTOR(S) AND SUPPLIERS! Bear Creek is designed for the enjoyment of people walking, jogging, etc. There are children and adults enjoying the roads and paths. The roads are our sidewalks!
- 4. Posted Fire Conditions must be strictly observed! No open flames, burning or smoking is permitted. At least one 10-lb. ABC rated dry chemical fire extinguisher must be present and readily available in a conspicuous place on the Construction Site at all times.
- Only the Association approved water contractor may make the tap into the Bear Creek system. Judicious use of water during construction is required.
- 6. Friday of each week has been designated as the last day of the week for Debris and Trash Removal (no more than a 7 day accumulation). No project will be left in disarray over a weekend. Association trash dumpsters are NOT to be used to dispose of ANY construction



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**debris or trash.** Violators will be fined as a minimum. The owner/contractor is encouraged to provide a roll-off dumpster. Repeated violations of the trash removal and cleanup policy may require the contractor to provide a roll-off.

- 7. Contractor advertisement signs are prohibited.
- 8. Do not disturb, damage, park or trespass on other lots or common areas.
- 9. Keep roads clear at all times.
- 10. <u>Do not clean concrete trucks on roads, other lots or common areas.</u>
- 11. Construction is limited to the following hours:

Monday – Friday 7:00 AM to 6:00 PM Saturday 8:00 AM to 5:00 PM

Sunday No Exterior Construction Allowed

(Building must be enclosed)

National Holidays No Exterior Construction Allowed

- 12. The Conejos River bridge has load limits posted. They will be strictly observed and enforced. Loads must be split as necessary to meet these limits. Long and extra wide trucks are not permitted across the bridge. Contact a member of the Architectural Committee or the Board Operations Officer to make prior arrangements for load transfer at the Bear Creek maintenance area.
- 13. No firearms are permitted in Bear Creek.
- 14. Possession of alcohol is prohibited.
- 15. Possession of any animals by contractors or their personnel is prohibited.
- 16. Playing a radio or CD/tape player that can be heard off the lot is prohibited.
- 17. All proposed changes to any exterior building or site feature must be submitted by the Owner to the Committee and receive prior approval.

**Committee Enforcement Rights.** Committee members will make periodic Inspections throughout the construction period and will enforce regulations as stipulated in Section II, Construction Regulations of the Bear Creek Subdivision Architectural Standards, Revised June 10, 2006, paragraphs 15 & 16.